

2019 SUMMER CAMPS REGULATIONS AND GUIDELINES

PCB Parks and Recreation Summer Camps range from ages 4 to 18. The goal for our summer camp programs is to provide children with a fun and exciting summer filled with memories and new friends. There are different camps each week. Camps run Monday through Friday at various days, times and locations. Prices are different for each camp and must be paid in full at time of registration. Registration will begin May 1st, 2019 and will run 2 business days prior to the start of each camp. All camps are on a first come first serve basis. The PCB Parks and Recreation Department cannot reserve spots without payment at anytime. NO EXCEPTIONS! If a camp still has registration space available after registration has ended you will be assessed a \$10.00 late fee to register for that camp. **Don't Miss Out!**

Registration for all Summer Camps Begins May 1st, 2019
Registration will be held at the Panama City Beach
Parks and Recreation Department located inside the
Frank Brown Park Community Center.

PCB Parks and Recreation Dept.

16200 PCB Pkwy

Panama City Beach, FL 32413

(850)233-5045 Monday-Friday 8am to 6pm

Activity Changes

Please plan your child's schedule of activities carefully as there will be an administrative fee of \$5.00 (per occurrence) assessed for changes made to a participant's registration when changing from one activity to another. No changes will be made after camps begin.

Cancellation Policy

All CANCELLATIONS must be requested 48 hours prior to the start of each camp.

Any cancellations requiring refund after 48 hours grace period may require further documentation.
No Exceptions!!!

Refunds

All refunds must be requested 2 business days prior to the first day of camp. If your camp is cancelled on behalf of the Parks and Recreation Department you may request a full refund, or have a credit applied to your account to use within the fiscal year. All refunds will be assessed a \$25.00 administrative fee, with the exception of camps cancelled by the Parks and Recreation Department. Refunds will take 14 days to process in which you will receive a check by mail addressed to the information provided on the summer camps registration form, unless directed otherwise.



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Deep Water Swim Test

The following camps will require a mandatory 25 yd. unassisted deep water swim test: Lifeguard, Surfing, Free Play, Mermaid, Diving, and Sugar & Spice. If possible, participants need to complete the deep water swim test prior to registering. If not, they will be tested the first day of camp. Any participant unable to complete this test after registration will be eligible for a refund minus a \$25.00 administrative fee, with the exception of Free Play and Sugar & Spice. Free Play and Sugar & Spice will not be eligible for a refund. Participants of these camps (Free Play and Sugar & Spice) are advised to complete a deep water swim test prior to registering for camp.

Allergies

There are times that camps serve snacks. ***Parents/Guardians: it is very important that you make the Parks and Recreation Department aware of any food allergies when registering your child.*** Please be sure to list all allergies in the designated area on the registration form.

Drop Off and Pick Up Policy

When dropping your child off for camp please be sure you sign them in. Parents/Guardians please do not allow your child to enter any camp without your presence. They must be signed in and picked up by someone 16 years of age or older. This is for the safety of our participants. We do not accept early drop offs for any camps. Participants can begin signing in 10 minutes prior to the start of camp. Participants must be picked up on time as scheduled per camp. Please review your camp itinerary daily for times and locations as these will change daily for some camps.

Parents / Guardians will have a 10 minute grace period once camp has ended to pick up their participant. If a participant has not been picked up within 10 minutes of the camp ending there will be a charge of \$1.00 per minute until the participant is picked up.

Parents/Guardians will be expected to pay this fee before the participant can participate in any further camps. ***No Exceptions!***

Summer Camps Participants Behavior Policy

All camp rules and consequences will be discussed with all participants prior to the start of each camp. Our first step in preventing inappropriate behavior is to set clear limits and expectations of our participants. Staff will attempt to redirect inappropriate behavior. If a problem continues, a Behavior Form is sent home and the Parent/Guardians will be notified. In cases where there is no improvement of behavior, the participant may be asked to stay home and/or be removed from the program. ***Behavior that is harmful to staff or other participants such as fighting or bullying will not be tolerated and will result in immediate removal from all camps with NO REFUND.*** Every child has the right to feel safe at camp.