



Volunteer Coach Application

City of Panama City Beach
Parks & Recreation Department

PCB Parks & Recreation Approval/Denial

16200 Panama City Beach Pkwy, Panama City Beach, FL 32413 ● Office Ph. (850)233-5045 ● www.panamacitybeachparksandrecreation.com

Volunteer Coach Information

Name: _____ M _____ F _____ Are you at least 18 years of age Yes _____ No _____ (If No) Age _____

_____ Last First Middle

Address: Street and Number _____ Primary Phone# _____ Alt. Phone# _____

City _____ State _____ Zip _____ Email _____

Child's Name 1 _____ Child's Name 2 _____ Team Names / Divisions (If Applicable) _____

Head Coach /Assistant Coach Guidelines

Head coaches are not obligated to have assistant coaches. If a head coach wants a certain assistant coach the head coach must draft the child of that person in the league draft. No head coach is guaranteed a particular assistant coach until that person is deemed eligible by the PCB Parks & Recreation Dept. The number of coaches per team are as follows: Coach Initial _____

Baseball Lil Sluggers: 1Hd. 3 Asst.— Division 1 T-Ball & Division 2: 1 Hd. 3 Asst. - Baseball Division 3 &4: 1 Hd. 2 Asst.

Basketball: 1 Hd. 1 Asst. Soccer: 1Hd. 1 Asst. Lil Kickers: 1 Hd. 1 Asst.

Sport / Activity Information

COACHES: As a reminder it is **MANDATORY** that all coaches do a background application and coach's agreement before every season of every sport/activity. Also please make note that approval and completion of the background and coaches application does not automatically deem you eligible as a volunteer coach for the Panama City Beach Parks and Recreation Department. Upon eligibility you will be notified by the league coordinator. Coach Initial _____

Choose current sport/activity division which you are applying for a Volunteer Coaching position.

Spring/Fall Soccer

- Lil Kickers Ages 3-4
- Division 1 Ages 5-6
- Division 2 Ages 7-8
- Division 3 Ages 9-10
- Division 4 Ages 11-14

Basketball

- Division 1 Ages 5-6
- Division 2 Ages 7-8
- Division 3 Ages 9-11
- Division 4 Ages 12-14

Girls Softball

- Division 3 Ages 8-10
- Division 4 Ages 11-12

Baseball/T-ball

- Instructional Lil Sluggers Ages 3-4
- Division 1 T- Ball Ages 5-6
- Division 2 Ages 7-8
- Division 3 Ages 9-10
- Division 4 Ages 11-13
- Division 5 Ages 12-15

Sports/Activity Other

- Miracle League

Coaching Preference

Please choose which role you would like to be responsible for.

Head Coach

Assistant Coach

Have you in the past ever coached for the City of Panama City Beach Parks & Recreation Department ?

(If Yes) Which sport/activity did you most recently coach? _____ Yes No

Volunteer Coach's Shirt Size

Head and Assistant Coach's are expected to wear uniformed coaches shirt during every game. There should be no coach on the field during games out of uniform. **NO EXCEPTIONS!** The Parks and Recreation Department will supply coach's shirts. Keep in mind there are a limited number of coaches allowed per team. This may differ per sport/activity or division. Coach Initial: _____

Shirt Sz.: Ad. Small Ad. Medium Ad. Large Ad. X-Large Ad. XX-Large Ad. 3XL Ad. 4XL

Please see reverse side for completion of the Head Coach Application.

Coaches Agreement/Guidelines

As a Volunteer Head Coach for the City of Panama City Beach Parks & Recreation you agree to the following.:

- Initial 1. Respect game officials, abide by park rules, and understand the sanctioned rules for the youth sports leagues/activities you are coaching.
- Initial 2. No Alcohol and No Smoking, this includes e-cigarettes. Use of these products with in the Frank Brown Park Sports Complexes is prohibited.
- Initial 3. Keep all recreational facilities (i.e. dugouts, batting cages, fields, gym, basketball and tennis courts) clean. All trash must be properly removed and disposed of at the end of each game or designated practice.
- Initial 4. No Pets are allowed in the sports complexes at anytime for the health and safety of our league participants and spectators.
- Initial 5. Always maintain a safe environment for the players and report any accidents or incidents to the staff on duty or within 24 hours by calling the Parks and Recreation offices at (850)233-5045.
- Initial 6. All head coaches are expected to attend the league evaluations and draft for the division they are requesting to coach. No assistant coaches, parents, children, or players allowed into the draft at any time. **NO EXCEPTIONS!**
- Initial 7. All Head Coaches must complete a head coach and background application. Coaches will not be allowed in the league draft or on the field for any reason until the background application has been approved by the Panama City Beach Police Department and a coaches badge for that sport/activity has been issued by the Parks & Recreation Department . Any time a coach is caught on the field /court without an approved coach's badge he/she will be asked to leave and not return to the field/court until the proper steps have been taken. Failure to abide by these rules will result in your right as a coach/volunteer to be revoked indefinitely. **NO EXCEPTIONS!**
- Initial 8. All head coaches and assistant coaches are required to wear a Parks and Recreation Coach's Badge during all practices and games. If you are not wearing your badge you will not be on the field/court at anytime before or during practices or games. All badges must be visible at all times while coaching. This is for the safety of your children and players.**NO EXCEPTIONS.**
- Initial 9. Anyone caught wearing an unassigned coaches badge will be escorted off the field and will not be allowed back on the field for the remainder of the season or indefinitely. It will be up to the discretion of the Parks & Recreation Director. **NO EXCEPTIONS!**
- Initial 10. At anytime you see a coach/parent on the field without a badge please report to the Parks & Recreation staff immediately. (850)233-5045 This is for the safety of your children and players. **Thank You!**
- Initial 11. Coaches are not allowed to provide transportation for participants other than their own children in any league for any reason . **NO EXCEPTIONS!**
- Initial 12. Coaches are not allowed to conduct any extra practices or games without approval from the league coordinator.
- Initial 13. Coaches agree to abide by any and all schedules set forth by the Parks and Recreation Department.
- Initial 14. Coaches agree and understand once the league schedules are posted there will be no changes with the exception of inclement weather. **NO EXCEPTIONS!**

I understand that if I do not follow the above expected guidelines and league rules set forth by the City of Panama City Beach Parks and Recreation Department, my rights as a volunteer coach will be revoked. I also will report any infraction of the rules , accidents or incidents to the PCB Parks & Recreation Staff on duty or I will notify the Parks & Recreation Office within 24 hours.

X _____
Head Coach Signature Date

For Office Use Only

<u>Sport</u>	<u>Division</u>	<u>Team Name</u>	
<u>Badge Issue Date</u>	<u>Head Coach/Assistant</u>	<u>Staff Initials (Issued)</u>	<u>Staff Initial (Received)</u>